

Everglade School

Annual Report for the year ended 31 December 2018

Ministry Number:	1164
Principal:	John Robinson
School Address:	64 Everglade Drive, Manukau Central
School Postal Address:	64 Everglade Drive, Manukau Central 2105
School Phone:	09 262 0244
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Service Provider:	Edtech Financial Services Ltd

Everglade School

Members of the Board of Trustees

For the year ended 31 December 2018

Name	Position	How position on Board gained	Occupation	Term expired/expires
Leanne Elder	Chairperson	Elected	Manager	April 2019
Kim Ward	Parent Rep	Elected	Lecturer	April 2019
Gabrielle Pearce	Parent Rep	Co-opted	Mother	April 2019
Malo Wong	Parent Rep	Elected	Service Suppor Mang	April 2019
Anna Powrie	Staff Rep	Elected	Associate Principal	April 2019
John Robinson	Principal		Principal	

Everglade School

Annual Report

For the year ended 31 December 2018

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	Kiwisport

Everglade School
Statement of Responsibility
For the year ended 31 December 2018


The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2018 fairly reflects the financial position and operations of the school.

The School's 2018 financial statements are authorised for issue by the Board.

Leanne Adele Elder
Full Name of Board Chairperson


Signature of Board Chairperson

24 May 2019
Date:

John Paul Robinson
Full Name of Principal


Signature of Principal

24 May 2019
Date:

Everglade School

Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2018

		2018	2018	2017
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
Revenue				
Government Grants	2	3,813,457	2,988,562	3,645,430
Locally Raised Funds	3	240,191	175,000	304,239
Interest Earned		16,028	12,000	9,852
		<u>4,069,676</u>	<u>3,175,562</u>	<u>3,959,521</u>
Expenses				
Locally Raised Funds	3	93,932	93,200	96,190
Learning Resources	4	2,301,253	2,002,200	2,168,931
Administration	5	173,449	182,300	174,193
Finance Costs		942	-	680
Property	6	1,171,035	763,530	1,203,979
Depreciation	7	127,967	120,000	125,125
Impairment of Property, Plant and Equipment	11	75,000	-	-
Loss on Disposal of Property, Plant and Equipment		7,217	-	732
		<u>3,950,795</u>	<u>3,161,230</u>	<u>3,769,830</u>
Net Surplus / (Deficit) for the year		118,881	14,332	189,691
Other Comprehensive Revenue and Expenses		-	-	-
Total Comprehensive Revenue and Expense for the Year		<u>118,881</u>	<u>14,332</u>	<u>189,691</u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes.

Everglade School

Statement of Changes in Net Assets/Equity

For the year ended 31 December 2018

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Balance at 1 January	1,552,888	1,552,888	1,357,313
Total comprehensive revenue and expense for the year	118,881	14,332	189,691
Capital Contributions from the Ministry of Education			
Contribution - Furniture and Equipment Grant	17,909	-	5,884
Equity at 31 December	1,689,678	1,567,220	1,552,888
Retained Earnings	1,689,678	1,567,220	1,552,888
Equity at 31 December	1,689,678	1,567,220	1,552,888

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes.

Everglade School

Statement of Financial Position

As at 31 December 2018

		2018	2018	2017
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
Current Assets				
Cash and Cash Equivalents	8	548,777	435,542	378,223
Accounts Receivable	9	198,656	148,050	152,905
GST Receivable		27,713	12,000	15,681
Prepayments		23,756	25,500	32,104
Inventories	10	14,476	20,000	25,167
		<u>813,378</u>	<u>641,092</u>	<u>604,080</u>
Current Liabilities				
Accounts Payable	12	164,641	149,500	140,668
Provision for Cyclical Maintenance	13	14,889	80,566	-
Painting Contract Liability - Current Portion	14	17,550	17,292	17,292
Finance Lease Liability - Current Portion	15	5,307	5,006	5,006
Funds Held for Capital Works Projects	16	3,746	-	-
		<u>206,133</u>	<u>252,364</u>	<u>162,966</u>
Working Capital Surplus/(Deficit)		<u>607,245</u>	<u>388,728</u>	<u>441,114</u>
Non-current Assets				
Property, Plant and Equipment	11	1,231,659	1,304,887	1,310,887
		<u>1,231,659</u>	<u>1,304,887</u>	<u>1,310,887</u>
Non-current Liabilities				
Provision for Cyclical Maintenance	13	139,584	116,286	171,765
Painting Contract Liability	14	7,029	7,194	19,427
Finance Lease Liability	15	2,613	2,915	7,921
		<u>149,226</u>	<u>126,395</u>	<u>199,113</u>
Net Assets		<u>1,689,678</u>	<u>1,567,220</u>	<u>1,552,888</u>
Equity		<u>1,689,678</u>	<u>1,567,220</u>	<u>1,552,888</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

Everglade School

Statement of Cash Flows

For the year ended 31 December 2018

		2018	2018	2017
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Cash flows from Operating Activities				
Government Grants		743,775	698,562	746,654
Locally Raised Funds		238,957	175,000	304,239
Goods and Services Tax (net)		(12,032)	18,000	17,766
Payments to Employees		(279,960)	(302,200)	(283,269)
Payments to Suppliers		(412,377)	(465,000)	(451,664)
Interest Paid		(942)	-	(680)
Interest Received		16,032	12,950	9,951
Net cash from / (to) the Operating Activities		293,453	137,312	342,997
Cash flows from Investing Activities				
Purchase of PPE (and Intangibles)		(131,800)	(455,767)	(446,627)
Net cash from / (to) the Investing Activities		(131,800)	(455,767)	(446,627)
Cash flows from Financing Activities				
Furniture and Equipment Grant		17,909	-	5,884
Finance Lease Payments		(614)	6,421	(97)
Painting Contract Payments		(12,140)	(12,214)	(11,985)
Funds Held for Capital Works Projects		3,746	-	(4,816)
Net cash from / (to) Financing Activities		8,901	(5,793)	(11,014)
Net increase/(decrease) in cash and cash equivalents		170,554	(324,248)	(114,644)
Cash and cash equivalents at the beginning of the year	8	378,223	759,790	492,867
Cash and cash equivalents at the end of the year	8	548,777	435,542	378,223

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been omitted.

The above Cash Flow Statement should be read in conjunction with the accompanying notes.

Everglade School

Notes to the Financial Statements

For the year ended 31 December 2018

1. Statement of Accounting Policies

Reporting Entity

Everglade School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education Act 1989. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2018 to 31 December 2018 and in accordance with the requirements of the Public Finance Act 1989.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education Act 1989 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.

Everglade School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2018

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

The School reviews the details of lease agreements at the end of each reporting date. The School believes the classification of each lease as either operation or finance is appropriate and reflects the nature of the agreement in place. Finance leases are disclosed at note 15.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carryforward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

Revenue Recognition

Government Grants

The School receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of land and buildings grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

Use of Land and Buildings Expense

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

Everglade School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2018

Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

Accounts Receivable

Accounts Receivable represents items that the School has issued invoices for or accrued for, but has not received payment for at year end. Receivables are initially recorded at fair value and subsequently recorded at the amount the School realistically expects to receive. A receivable is considered uncollectable where there is objective evidence the School will not be able to collect all amounts due. The amount that is uncollectable (the provision for uncollectibility) is the difference between the amount due and the present value of the amounts expected to be collected.

Inventories

Inventories are consumable items held for sale and comprise of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

Investments

Bank term deposits for periods exceeding 90 days are classified as investments and are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. After initial recognition bank term deposits are measured at amortised cost using the effective interest method less impairment.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards. Share investments are recognised initially by the School at fair value plus transaction costs. At balance date the School has assessed whether there is any evidence that an investment is impaired. Any impairment, gains or losses are recognised in the Statement of Comprehensive Revenue and Expense.

After initial recognition any investments categorised as available for sale are measured at their fair value without any deduction for transaction costs the School may incur on sale or other disposal.

The School has met the requirements under Schedule 6 Section 28 of the Education Act 1989 in relation to the acquisition of investment securities.

Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$500 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Everglade School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2018

Leased Assets

Leases where the School assumes substantially all the risks and rewards of ownership are classified as finance leases. The assets acquired by way of finance lease are measured at an amount equal to the lower of their fair value and the present value of the minimum lease payments at inception of the lease, less accumulated depreciation and impairment losses. Leased assets and corresponding liability are recognised in the Statement of Financial Position and leased assets are depreciated over the period the School is expected to benefit from their use or over the term of the lease.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Buildings - School	40 years
Furniture and equipment	5–15 years
Information and communication technology	5 years
Leased assets held under a Finance Lease	3 years
Library resources	12.5% Diminishing value

Impairment of property, plant, and equipment

The School does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment are held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

Employee Entitlements

Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned to but not yet taken at balance date.

Everglade School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2018

Long-term employee entitlements

Employee benefits that are due to be settled beyond 12 months after the end of the period in which the employee renders the related service, such as long service leave and retirement gratuities, have been calculated on an actuarial basis. The calculations are based on:

- likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement, and contractual entitlement information; and
- the present value of the estimated future cash flows.

Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

Financial Assets and Liabilities

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as "loans and receivables" for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, finance lease liability and painting contract liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the Statement of Cash Flows.

Commitments and contingencies are disclosed exclusive of GST.

Budget Figures

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

Everglade School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2018

2 Government Grants

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Operational grants	695,599	680,562	670,263
Teachers' salaries grants	2,043,133	1,700,000	1,905,323
Use of Land and Buildings grants	999,544	562,000	1,007,403
Resource teachers learning and behaviour grants	2,879	-	3,426
Other MoE Grants	72,302	46,000	59,015
	3,813,457	2,988,562	3,645,430

3 Locally Raised Funds

Local funds raised within the School's community are made up of:

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Revenue			
Donations	90,541	40,000	158,963
Fundraising	19,769	7,100	6,327
Trading	50,691	52,000	56,007
Activities	79,190	75,900	82,942
	240,191	175,000	304,239
Expenses			
Activities	37,657	42,700	37,430
Trading	53,409	50,500	58,760
Fundraising costs	2,866	-	-
	93,932	93,200	96,190
Surplus/ (Deficit) for the year Locally Raised Funds	146,259	81,800	208,049

4 Learning Resources

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Curricular	40,547	47,800	36,255
Equipment repairs	8,975	8,000	5,233
Information and communication technology	17,343	26,500	16,956
Library resources	7,418	5,000	1,882
Employee benefits - salaries	2,203,430	1,884,300	2,077,085
Staff development	23,540	30,600	31,520
	2,301,253	2,002,200	2,168,931

In 2018, 4 members of the senior management team travelled to Melbourne for a 'Future School Culture' conference to initiate a project called 'Project 2020', and help lead the school to a future focussed culture. The total combined expenditure between 2017 and 2018 for this conference was \$7,842.42.

In 2019, 4 team members attended again, where 2 were guest speakers. The approximate combined cost between 2018 and 2019 for this trip is \$7,911.11.

Everglade School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2018

5 Administration

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Audit Fee	6,090	7,500	6,060
Board of Trustees Fees	4,158	6,000	4,604
Board of Trustees Expenses	2,179	2,950	1,874
Communication	4,224	3,700	2,994
Consumables	41,990	41,700	35,180
Other	11,208	12,850	10,499
Employee Benefits - Salaries	83,708	87,100	95,988
Insurance	12,961	13,500	10,250
Service Providers, Contractors and Consultancy	6,931	7,000	6,744
	<u>173,449</u>	<u>182,300</u>	<u>174,193</u>

6 Property

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Caretaking and Cleaning Consumables	19,115	25,100	19,962
Consultancy and Contract Services	35,933	36,000	35,646
Cyclical Maintenance Expense	(11,883)	32,580	32,856
Grounds	35,577	22,600	22,120
Heat, Light and Water	43,104	39,500	43,584
Repairs and Maintenance	11,231	2,450	420
Use of Land and Buildings	999,544	562,000	1,007,403
Security	3,856	6,500	7,430
Employee Benefits - Salaries	34,558	36,800	34,558
	<u>1,171,035</u>	<u>763,530</u>	<u>1,203,979</u>

The use of land and buildings figure represents 8% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7 Depreciation

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Buildings	30,342	36,600	25,168
Furniture and Equipment	34,820	31,000	34,510
Information and Communication Technology	52,696	43,200	57,449
Leased Assets	5,202	4,700	2,972
Library Resources	4,907	4,500	5,026
	<u>127,967</u>	<u>120,000</u>	<u>125,125</u>

Everglade School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2018

8 Cash and Cash Equivalents

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Cash on Hand	200	200	200
Bank Current Account	488,219	115,342	58,888
Bank Call Account	20,980	320,000	319,135
Short-term Bank Deposits	39,378	-	-
Cash and cash equivalents for Cash Flow Statement	<u>548,777</u>	<u>435,542</u>	<u>378,223</u>

The carrying value of short-term deposits with maturity dates of 90 days or less approximates their fair value.

Of the \$548,777 Cash and Cash Equivalents, \$3,746 is held by the School on behalf of the Ministry of Education. These funds are required to be spent in 2019 on Crown owned school buildings under the School's Five Year Property Plan.

9 Accounts Receivable

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Receivables	1,234	-	-
Receivables from the Ministry of Education	9,223	-	-
Interest Receivable	8	50	12
Bank Staffing Underuse	50,029	28,000	36,801
Teacher Salaries Grant Receivable	138,162	120,000	116,092
	<u>198,656</u>	<u>148,050</u>	<u>152,905</u>
Receivables from Exchange Transactions	1,242	50	12
Receivables from Non-Exchange Transactions	197,414	148,000	152,893
	<u>198,656</u>	<u>148,050</u>	<u>152,905</u>

10 Inventories

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Stationery	1,423	5,000	2,610
School Uniforms	13,053	15,000	22,557
	<u>14,476</u>	<u>20,000</u>	<u>25,167</u>

Everglade School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2018

11 Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2018	\$	\$	\$	\$	\$	\$
Buildings	864,892	14,695	-	(75,000)	(30,342)	774,245
Furniture and equipment	260,268	62,170	(3,207)	-	(34,820)	284,411
Information and communication technology	138,028	47,384	(1,376)	-	(52,696)	131,340
Leased assets	12,515	-	-	-	(5,202)	7,313
Library resources	35,184	6,707	(2,634)	-	(4,907)	34,350
Balance at 31 December 2018	1,310,887	130,956	(7,217)	(75,000)	(127,967)	1,231,659

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2018	\$	\$	\$
Buildings	1,186,727	(412,482)	774,245
Furniture and equipment	646,855	(362,444)	284,411
Information and communication technology	468,623	(337,283)	131,340
Leased assets	15,607	(8,294)	7,313
Library resources	102,240	(67,890)	34,350
Balance at 31 December 2018	2,420,052	(1,188,393)	1,231,659

During the year the school portion of the hall was considered to be impaired. An impairment loss of \$75,000 has been recognised directly as an expense in the income statement.

The net carrying value of equipment held under a finance lease is \$7,313 (2017: \$12,515).

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2017	\$	\$	\$	\$	\$	\$
Buildings	538,234	351,826	-	-	(25,168)	864,892
Furniture and equipment	229,914	64,864	-	-	(34,510)	260,268
Information and communication technology	160,186	35,291	-	-	(57,449)	138,028
Leased assets	1,334	14,153	-	-	(2,972)	12,515
Library resources	34,160	6,781	(731)	-	(5,026)	35,184
Balance at 31 December 2017	963,828	472,915	(731)	-	(125,125)	1,310,887

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2017	\$	\$	\$
Buildings	1,247,032	(382,140)	864,892
Furniture and equipment	734,138	(473,870)	260,268
Information and communication technology	514,143	(376,115)	138,028
Leased assets	15,606	(3,091)	12,515
Library resources	103,265	(68,081)	35,184
Balance at 31 December 2017	2,614,184	(1,303,297)	1,310,887

Everglade School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2018

12 Accounts Payable

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Operating creditors	14,452	16,000	10,337
Accruals	6,190	7,500	6,160
Capital accruals for PPE items	-	-	845
Employee Entitlements - salaries	139,260	120,000	117,192
Employee Entitlements - leave accrual	4,739	6,000	6,134
	<u>164,641</u>	<u>149,500</u>	<u>140,668</u>
Payables for Exchange Transactions	164,641	149,500	140,668
	<u>164,641</u>	<u>149,500</u>	<u>140,668</u>

The carrying value of payables approximates their fair value.

13 Provision for Cyclical Maintenance

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Provision at the Start of the Year	171,765	171,765	144,217
Increase to the Provision During the Year	(11,883)	32,580	32,856
Use of the Provision During the Year	(5,409)	(7,493)	(5,308)
Provision at the End of the Year	<u>154,473</u>	<u>196,852</u>	<u>171,765</u>
Cyclical Maintenance - Current	14,889	80,566	-
Cyclical Maintenance - Term	<u>139,584</u>	<u>116,286</u>	<u>171,765</u>
	<u>154,473</u>	<u>196,852</u>	<u>171,765</u>

14 Painting Contract Liability

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Current Liability	17,550	17,292	17,292
Non Current Liability	7,029	7,194	19,427
	<u>24,579</u>	<u>24,486</u>	<u>36,719</u>

In 2009 the Board signed an agreement with Programmed Maintenance Services (NZ) Ltd for an agreed programme of work covering a 12 year period. The programme provides for an interior and exterior repaint of the Ministry owned buildings in 2009 and 2015, with regular maintenance in subsequent years. The agreement has an annual commitment of \$17,550. The liability is the best estimate of the actual amount of work performed by the contractor for which the contractor has not been paid at balance sheet date. The liability has not been adjusted for inflation and the effect of the time value of money.

15 Finance Lease Liability

The school has entered into a number of finance lease agreements for Tela Laptops.
Minimum lease payments payable (includes interest portion):

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
No Later than One Year	5,810	5,006	500
Later than One Year and no Later than Five Years	<u>2,697</u>	<u>2,915</u>	<u>1,000</u>
	<u>8,507</u>	<u>7,921</u>	<u>1,500</u>

Everglade School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2018

16 Funds Held for Capital Works Projects

During the year the school received and applied funding from the Ministry of Education for the following capital works projects:

					BOT Contribution/ (Write-off to R&M)	
	2018	Opening Balances \$	Receipts from MoE \$	Payments \$		Closing Balances \$
5YA Hall Cladding Project	<i>In progress</i>	-	10,000	6,254	-	3,746
Block 2/3	<i>In progress</i>	-	-	9,223	-	(9,223)
Totals		-	10,000	15,477	-	(5,477)

Represented by:

Funds Held on Behalf of the Ministry of Education

Funds Due from the Ministry of Education

3,746

(9,223)

(5,477)

					BOT Contribution/ (Write-off to R&M)	
	2017	Opening Balances \$	Receipts from MoE \$	Payments \$		Closing Balances \$
Block 7	<i>completed</i>	4,816	-	4,816	-	-
Totals		4,816	-	4,816	-	-

17 Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

Everglade School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2018

18 Remuneration

Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2018 Actual \$	2017 Actual \$
<i>Board Members</i>		
Remuneration	4,158	4,604
Full-time equivalent members	0.12	0.03
<i>Leadership Team</i>		
Remuneration	439,636	426,676
Full-time equivalent members	4.00	4.00
Total key management personnel remuneration	443,794	431,280
Total full-time equivalent personnel	4.12	4.03

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2018 Actual \$000	2017 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	140-150	140-150
Benefits and Other Emoluments	0-10	0-10
Termination Benefits	-	-

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2018 FTE Number	2017 FTE Number
100-110	1	-
	1	-

The disclosure for 'Other Employees' does not include remuneration of the Principal.

19 Compensation and Other Benefits Upon Leaving

There were no compensation or other benefits paid or payable to persons upon leaving.

Everglade School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2018

20 Contingencies

There are no contingent liabilities and no contingent assets as at 31 December 2018.

(Contingent liabilities and assets as at 31 December 2017: nil)

Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of school boards of trustees, through payroll service provider Education Payroll Limited.

The Ministry has commenced a review of the schools sector payroll to ensure compliance with the Holidays Act 2003. The initial phase of this review has identified areas of non-compliance, however the potential impact on any specific school or individual and any associated historical liability will not be known until further detailed analysis has been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2018, a contingent liability for the school may exist.

21 Commitments

(a) Capital Commitments

The Board considers there to be no contractual commitments at the above date other than those disclosed in the preceding financial statements and detailed below.

(Capital commitments as at 31 December 2017: nil)

(b) Operating Commitments

As at 31 December 2018 the Board has entered into the following contracts:

- operating lease of tela laptops

	2018 Actual \$	2017 Actual \$
No later than One Year	9,687	9,904
Later than One Year and No Later than Five Years	2,422	12,109
	<u>12,109</u>	<u>22,013</u>

22 Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but "attempts" to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

23 Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Loans and Receivables			
Cash and Cash Equivalents	548,777	435,542	378,223
Receivables	198,656	148,050	152,905
Total Loans and Receivables	<u>747,433</u>	<u>583,592</u>	<u>531,128</u>
Financial liabilities measured at amortised cost			
Payables	164,641	149,500	140,668
Finance Leases	7,920	7,921	12,927
Painting Contract Liability	24,579	24,486	36,719
Total Financial Liabilities Measured at Amortised Cost	<u>197,140</u>	<u>181,907</u>	<u>190,314</u>

24 Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

25 Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.



APPENDIX A: ANALYSIS OF VARIANCE 2018 - EVERGLADE SCHOOL

School Name:	EVERGLADE SCHOOL	School Number: 1164
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Strategic Aim:	That 80-85% of students will achieve at or above National Standards across Reading, Writing and Mathematics	
Annual Aim:	<p>That targeted support in the Year Five and Six cohort, especially among boys, will raise writing achievement to be on par with 'all students.'</p> <p>That targeted support in the Year Five and Six cohort, especially among girls, will raise mathematics achievement to be on par with 'all students.'</p> <p>That achievement of Māori students across all three areas will reach parity with 'all students.'</p>	
Target:	The target level of achievement is 80-85% or better.	
Baseline Data:	<p>End of 2017 Data:</p> <p>Year 4 & 5 achievement (Writing) was 90%. Historically, there has been a downward trend from Y4 to Y5, which we are aiming to overcome through monitoring and PLD.</p> <p>Year 4 & 5 achievement (Maths) was from 76-82%. We were seeking to lift this by working with targeted students.</p> <p>Maori achievement school wide sat between 4 -7 % below 'All Students.' The aim is to raise this to be on par.</p>	

Actions <i>What did we do?</i>	Outcomes <i>What happened?</i>	Reasons for the variance <i>Why did it happen?</i>	Evaluation <i>Where to next?</i>
<p>A greater focus was placed on classroom monitoring and interventions, as well as a broader understanding of NZC levels as applied to Year 5 & 6 achievement.</p>	<p>Year 5 & 6 Writing achievement rose to be 84 and 80%</p> <p>Maths achievement made some gains, reaching 80%</p>	<p>Intensive support saw the desired gains in overall achievement.</p>	<p>A continued emphasis on aligning achievement in transition from Year 4 to Year 5 will be applied, to ensure a more seamless understanding.</p> <p>Further emphasis on 2019 Year 4-6 Maths achievement will be implemented, to better align understanding of PR1ME material and NZC levels.</p>
<p>A school-wide PLD focus was put in place for accelerating achievement of Maori and Pacific students.</p>	<p>Maori Achievement moved closer to being on par with All Students</p> <p>The discrepancy was:</p> <p>Reading 6%</p> <p>Writing 5%</p> <p>Maths 3%</p> <p>The discrepancy between Pacific and 'All' was:.</p> <p>Reading 4%</p> <p>Writing Equal</p> <p>Maths Equal</p>	<p>The PLD focus enabled teachers to work more effectively in enhancing learning outcomes for Maori students.</p>	<p>Continue working with teachers to build capacity, especially in targeting students for acceleration, and maintaining close monitoring of progress.</p>
Planning for next year:			
<p>Monitoring of learning progress will continue to be a focus, seeking to further enhance the levels achieved in 2018. A focus on Maori achievement will continue. The progressive roll out of a new Maths resource and strategies will maintain the forward momentum in Mathematics. Emphasis on greater consistency across levels in understanding Writing achievement will see benefits.</p>			

**EVERGLADE SCHOOL
USE OF KIWISPORT FUNDING 2018**

Income received: \$7270 (ex GST)

Expenses incurred:

- ★ PE & Sport Equipment/Resources \$3939
- ★ Participation in Inter-school competitions \$2360
- ★ External PE Support subsidy \$328
- ★ PE Equipment Minor \$216

Total Spend: \$6843 (ex GST)